



CHARLES J. GREVE & CO.

REAL ESTATE

234 Forbes Avenue
Pittsburgh, PA 15222

Telephone (412) 261-4620
Fax (412) 261-9218

Apartment Credit Application

Charles J. Greve & Co.
234 Forbes Ave.
Pittsburgh, Pa. 15222

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Thank you for your interest in our residences. Please help us process your application by providing all of the information requested below

Apartment complex
Unit No

Name (Tenant 1)
Date of Birth (Tenant 1)
Social Security No (Tenant 1)
Current Address (Tenant 1)
City, State, Zip (Tenant 1)
Telephone No(Tenant 1)
Email (Tenant 1)
Bank/Checking Account Branch (Tenant 1)
Average Balance

Name (Tenant 2)
Date of Birth (Tenant 2)
Social Security No (Tenant 2)
Current Address (Tenant 2)
City, State, Zip (Tenant 2)
Telephone No(Tenant 2)
Email (Tenant2)
Bank/Savings Account Branch (Tenant 2)
Average Balance

List names of those who will be occupying residence:

Name
Date of Birth

Name
Date of Birth

Name
Date of Birth

Previous Rental Information:

Previous Address (Tenant 1)
City, State, Zip (Tenant 1)
How Long at this Address? (Tenant 1)
Landlord (Tenant 1)
Telephone No. (To Verify) (Tenant 1)

Previous Address (Tenant 2)
City, State, Zip (Tenant 2)
How Long at this Address? (Tenant 2)
Landlord (Tenant 2)
Telephone No. (To Verify) (Tenant 2)

Current Employer (Tenant 1)
Length of Employment (Tenant 1)
Annual income (Tenant 1)
Supervisor (Tenant 1)
Telephone Number (To Verify) (Tenant 1)

Current Employer (Tenant 2)
Length of Employment (Tenant 2)
Annual income (Tenant 2)
Supervisor (Tenant 2)
Telephone Number (To Verify) (Tenant 2)

In Case of Emergency, Please Notify:
Name
Relationship
Address
Telephone Number

How did you first learn of our complex?

Rental Guide _____ Apartment Guide _____ Yellow Pages _____ Newspaper _____ Friend _____ Other _____

Upon application approval the dollar amount received will be applied first to the application fee and security deposit and then to the rent as called for in the lease. If the application is approved and applicant(s) refuses to enter into a lease agreement for the period of time specified in this application within 72 hours of being notified of their approval by Charles J. Greve & Co. (telephone, fax, e-mail, regular mail, any personal contact), then the deposit shall be kept by Charles J. Greve & Company, Agent. Applicant agrees and understands that the property shall remain available for lease until a lease is entered into by applicant. If the application is rejected, the deposit will be refunded in full, less the application fee. This agreement will not bind Charles J. Greve & Company, Agent; to accept this application for residency but the acceptance or rejection of the application for tenancy shall be the decision of Charles J. Greve & Company, Agent. Applicant understands and agrees to allow all information on this application to be verified by Charles J. Greve & Company, Agent

Fair Credit Reporting Act Pre-Notification

This is to advise you that part of our procedure for processing your application may include an Investigation report to evaluate your credit worthiness, standing, capacity, general character and reputation.

You have the right to make a written request within a reasonable period of time for complete disclosure of information concerning the nature and scope of the investigation

I warrant that all statements above are true and may be used by the Lessor and managing agent in accepting or rejecting my application. The applicant acknowledges that if misrepresentation is made and a lease is signed, the misrepresentation is a material breach of the lease and the Lessor will have the right to terminate the lease. It is agreed and understood that the information in the application shall constitute part of the lease agreement if one is signed

Applicant Signature

Date

Co-Applicant Signature

Date

Witness

Witness

Please read Initial and date the following I understand that personal property insurance Is my responsibility as the Lessor does not Insure my personal property

To be Completed by Office:

Application Approved By

Date

Rent Per Month

Term of Lease

Lease Start/End Dates

Security Deposit

Date Paid/Form of Payment

Application Fee Paid

Move-In Date

Amenities Included with Rental

PLEASE NOTE: Security deposit and application fee must be paid with submission of Application. First Month's rent must be PAID in full BEFORE KEYS ARE ISSUED FOR OCCUPANCY